



VILLA SAN

INTRODUCTION

Right in the heart of Ubud, Villa San comprises six large bedrooms – three doubles and three twins – and is the perfect family villa. Villa San has a beautifully manicured lawn shaded by old trees, which makes it an idyllic place to host a dinner party, workshop or retreat for up to 30 guests.

These guidelines are intended to give Event Organisers (EOs) and their clients guidance specific to Villa San and should be read in conjunction with [Elite Havens General Guidelines for Event Management](#).

AT A GLANCE

Max guests (main event)	: 30 Seated/30 cocktail
Max guests (second function)	: 30 guests
Min stay	: 2 nights (low & shoulder seasons) 3 nights (high season) 5 nights (peak season)
Event fees	: 1 x extra night (seasonal rate applies) Rp 4,000,000 Local Community (Banjar) Fee for any group of 25 pax or over. Applicable to second event (subject to change).
Villa rates	: See villa website (www.villasanbali.com)
Curfews	: 9pm for all music



WEATHER

Ubud is considerably wetter than the coastal areas of Bali and we advise EOs to have a wet weather plan in place all year round and plan accordingly for events. The total number of guests has been designed to allow for maximum capacity during wet weather only.

It is compulsory to use a marquee or a tent during the rainy season months in Bali (November – March). This will be the backup plan as the villa does not offer indoor space to accommodate the guests, especially when it involves a larger group.

The tent needs to have clear plastic sides, curtains and a proper flooring. A professional vendor is required to ensure the quality of the structure follows EH standards. A list of approved vendors can be proposed.

EVENT FACILITIES

Blessing ceremonies often take place on the lower lawn near the Buddhist temple. A sit-down luncheon or dinner in a marquee can be set up on the spacious lawns adjacent to the pool.

KITCHEN AND BAR

The kitchen in the villa is small but can cater for the maximum capacity of guests permitted for an event. There is no area for a satellite kitchen in the car park or out of site of the guests.

Freestanding bars should be set up on the lawn or on the paved area by the pool.

GUEST'S BATHROOMS

There is one washroom on the ground floor, accessed via the media room, and another on the first floor by the meeting room. The EO is responsible for ensuring the cleanliness of these washrooms during events.

MEETING ROOM

The villa has a well-equipped meeting room on the first floor, which is ideal for workshops.

PARKING AND ACCESS

There is no parking on site and both the entrance to the villa and the road leading into it are narrow. Instead, guests could use the public car park opposite Villa San. The entrance to the villa is shared with our neighbours; EOs and suppliers need to be mindful of this. Guests should be encouraged to use drivers or taxis for events at Villa San.

REGULATIONS AND RESTRICTIONS

The open living room is available for welcome drinks but may not be used as a main event space. Furniture can be moved if necessary but not removed.

Staging is permitted over the pool, however, a site plan must be submitted a minimum of 45 days prior for approval. Floating bamboo and foam structures for candles and flowers are allowed, however, EOs should ensure their removal by 1am or as soon as guests enter the pool in order to avoid any damage or injury.

Fireworks and/or the release of Thai wishing lanterns are strictly forbidden.

Due to the villa's residential location, no bands or DJs are permitted. Music can be played through the external sound system from an iPod until 9pm sharp.



OTHER ELITE HAVENS VILLAS NEARBY:



About 25 minute drive
Villa Alamanda - 4 bedrooms
Sleeps 8 adults
www.alamandabali.com



About 40 minutes drive
The Ylang Ylang - 6 bedrooms
Sleeps 12 adults
www.theylangylang.com



About 50 minutes drive
Majapahit Beach Villas - Up to 10 bedrooms
Sleeps 20 adults
www.majapahitbeachvillas.com

Special rates for group bookings available,
for more information please contact:

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www.elitehavens.com/wedding.aspx



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www.elitehavens.com